

If you registered with the PIAA for the first time since April 1, 2007 or if your PIAA registration has lapsed for more than one year, you must obtain three background checks before officiating any sporting event.

The required background checks are:

- Pennsylvania State Police background check (“Act 34”)
- Pennsylvania Department of Public Welfare child abuse history report (“Act 151”)
- FBI Criminal history record report (“Act 114”)

If you have not obtained each of the items above, or if the reports you have are older than one year prior to the first contracted officiating service in any sport, follow the steps below to obtain or update the report(s).

Pennsylvania State Police background check (“Act 34”)

This is the easiest of the three checks to obtain. This is available through web-based “PATCH” system and has almost immediate turn around. The cost is \$10.00 and you can pay by credit card. Cash and personal checks are not accepted.

<https://ePatch.state.pa.us>

Pennsylvania Department of Public Welfare child abuse history report (“Act 151”)

You must complete the application on paper and mail the completed form and a money order for \$10.00 payable to “PA Department of Public Welfare”. Cash, personal checks, or credit card payment are **not** accepted.

The form can be printed from the Department of Public Welfare’s website.

<http://www.dpw.state.pa.us/Resources/Documents/Pdf/FillInForms/DPWchildabuse.pdf>

Complete Section I only.

FBI Criminal history record report (“Act 114”)

This background check required two steps: 1) register to be fingerprinted using on-line system and 2) go to an official fingerprint site to have your finger prints recorded electronically.

You can register or obtain the completed report at:

<https://www.pa.CogentID.com>

Click the link for Pennsylvania department of education and use the links in the “registration” section.

When you are registering, be certain to:

1. Select “School District” for reason for being finger printed

2. Check the box “request a copy of the report be mailed to the address on my application; there is \$2.50 processing fee.” This is the only time you can request the report. If you do not have the report to provide to the school districts, you will be paying \$38.50 again the second time around!

The Cogent website will help you find a fingerprinting location in your area. Be sure to review the acceptable forms of ID under the link “What to bring”.

Your un-official report will be ready a few days after fingerprinting and the FBI report will be mailed to the address entered.

Reports

You should make multiple copies of the each report because each school where you officiate may request a copy before you will be permitted to officiate. It is your responsibility to provide the copies, not the school.

The Archdiocese of Philadelphia will accept a copy of the forms which covers you for all PCL schools. On November 9th, 6:00 pm at St. Pius X in Pottstown, the Archdiocese will be accepting copies of the reports from officials.

The assignors will be given a list of officials by the Archdiocese who met the requirements and can therefore be scheduled games.